

# **AGRICULTURE APPLICATION ADDENDUM**

## **PLEASE READ CAREFULLY**

1. This Application Addendum, signed and dated by the Agricultural Leasing Specialist, Range, Agriculture & Conservation Section Manager, or Natural Resources Division Director, must accompany a new application for an Agriculture Lease or Agriculture Special Land Use Permit. If this form does not accompany the application, or if the Application Addendum is not signed and dated, or if the application is not submitted within 90 days of the Preliminary Application Conference date, the application will be rejected.
2. Preliminary Application Conferences are to be scheduled through the Agriculture Leasing Specialist, (602) 542-2698. The Conference may be with the potential applicant or the potential applicant's representative. Preliminary Application Conferences shall be by appointment and may be in person or by phone.
3. An appointment for a Preliminary Application Conference must be scheduled at least ten (10) working days in advance of the meeting date. The potential applicant must provide a completed Application Addendum by the date of the Preliminary Application Conference. The completed Application Addendum may be mailed, hand delivered, or provided electronically. In addition to the Application Addendum, it is highly recommended that a surface ownership map showing the subject land be provided by the potential applicant. If the Preliminary Application Conference is conducted by telephone, it is the responsibility of the potential applicant or representative to make sure the Application Addendum and any maps are delivered to the Agriculture Leasing Specialist prior to the Preliminary Application Conference.
4. When the Preliminary Application Conference is concluded, the Agriculture Leasing Specialist shall return the signed and dated Application Addendum to the potential applicant or representative to submit with the application if one is filed, and retain a copy.

**NOTE: ACCEPTANCE OF THE APPLICATION SUBSEQUENT TO COMPLETION OF THE ADDENDUM DOES NOT CONSTITUTE A FINAL DETERMINATION BY THE DEPARTMENT OF THE MERITS OF THE APPLICATION.**

ARIZONA STATE LAND DEPARTMENT  
NATURAL RESOURCES DIVISION

**ADDENDUM TO APPLICATION**  
**REQUIRED PRELIMINARY APPLICATION INFORMATION**

This completed form, signed and dated by the Natural Resources Division, must accompany a New Agriculture Lease or Agriculture Special Land Use Permit Application.

**APPLICANT INFORMATION**

Applicant Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State & Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**PARCEL INFORMATION**

Section(s)/Township/Range: \_\_\_\_\_

County: \_\_\_\_\_

Nearest Town or City: \_\_\_\_\_

Acreage: \_\_\_\_\_

Surrounding Land Uses

North: \_\_\_\_\_

East: \_\_\_\_\_

South: \_\_\_\_\_

West: \_\_\_\_\_

Will this application add land to, or conflict with an existing agriculture lease or permit? If so, what is the lease or permit number?

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Is the subject land presently cleared of native vegetation? If not, what is growing on site?

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What crop(s) do you intend to grow on the subject land? Will there be a crop rotation?

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Is access to the subject land an improved dedicated public road? ☐ Yes ☐ No

If yes, describe access and identify road names: \_\_\_\_\_

If no, describe how access will be obtained: \_\_\_\_\_

Provide information on any existing improvements like wells, irrigation ditches, etc. Who is the owner of the existing agricultural improvements?

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What new improvements are needed to farm the subject land? (Note: *In the case of a Special Land Use Permit, new improvements must be temporary and are non-reimbursable*)

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Is there adjacent private land that will be farmed in association with the State Trust land? If so, do you own the private land or have a written farm lease with the land owner?

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What is the source (current or proposed) of irrigation water for the subject land?

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What other uses are occurring on the subject land? For example, are there utility corridors?

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Is there evidence of illegal dumping, off-road travel, or other trespass on the subject land?

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Are there any of the following on the subject land, such as the existence of threatened or endangered species, cultural resources, topographic constraints, etc.?

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**For Natural Resources Division Use Only**

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Preliminary Application Conference Took Place with: \_\_\_\_\_

Division Signature: \_\_\_\_\_

\_\_\_\_\_  
(Date)